

First United Methodist Church Administrative Team
“Conducting the Business of the Church in a Christ-like Manner”
October 9th, 2006

Members Present: Pastor Kermit Culver, Kathy Roll, Diane Schneider, Dave Aberle, Andrew Zoller, Nathan Bergman, Don Wolf, Sean Thorenson, Lori Wavrin, Brenton Leingang

Members Unable to Attend: Sarah Fischer, Virginia Mund, Bruce Walth,

Others Present: Jeff Pospisil, Treas., Paulette Voegele, Sec.

Opening Prayer: Pastor Kermit offered the opening prayer for guidance in our work.

Approval of the Minutes: Don Wolf moved and Sean Thorenson seconded that the minutes of September 11, 2006 be approved as written. Motion carried.

Staff Reports: None

Subcommittees:

Finance: Sean reported a deficit of \$1700 in the 3rd quarter with YTD being \$5,156. Compared to last year at this time, figures are fairly similar.

Expenses in Sept. included \$555 in excess of insurance coverage for repair of hail damage to the parsonage. Another \$1000 was spent to repair equipment. Kermit offered, on a very positive note, that the offering Oct. 8th was \$12,500. Jeff suggested we sell coke shares we’ve had sitting in the bank amounting to \$3600.

Sean suggested maybe we need to look at consolidation of some funds currently dedicated to certain projects: 4 particular line items which include: Future housing - \$43,600, General building fund - \$2600, North Washington building - \$12,378, Land payoff fund drive - \$400 = \$58,000. The Finance Team will work on this further and report back in Nov.

There are also a couple line items of money given in memory of someone. These amount to \$7300 in undedicated funds. It was suggested we empty multiple small accounts and put them in the Trust fund, keeping about \$3000 in the Memorial fund.

The Finance committee is thinking of doing the “Grow One Step” campaign again for Stewardship month.

Sean reports his first 2 stewardship classes have been the same core group who always attend the class. He feels we need to do some more individual invitations.

SPRC: No report

Trustees: Lori reported we’ve had a quiet month. There was a gas leak that needed repair, we have bats! The stained glass was fixed – it looks beautiful.

The gutters have been done at the parsonage. We continue to call monthly on the siding – we are on the list.

Dave A. reported that because of the pitch and peak to the church roof, it has been

very difficult getting local companies to give us a bid, because not many of them do this style of roof.

The budget is being worked on for the new year.

Dave A. asked about 4 different phone companies we get bills for. Kermit confirmed that we have Alltel for cell phones, Qwest for the parsonage and the church lines, AT&T for long distance, and Verizon for our share of the parish nurse's phone. We also have Midwest Business Systems for repair and equipment, and Bti for internet. Dave asked if we might see a reduction in our total cost if we tried to consolidate as many of these needs as possible in to one or two companies. This can be looked in to.

Again, the question was asked as to why all postage is lumped in to the trustee's budget, as are administrative fees (i.e. late fees on bills that come in late, the fire marshall comes, etc. – miscellaneous fees). The answer – it's just always seemed like the right place! It has been discussed many times to break it in to postage as needed by the various programs (i.e. youth group, children's ministry, adult S.S.) so it can be tracked more closely. No further action was taken on this matter.

Barb's computer needed to be replaced, and she was able to get a laptop on sale for under \$500. Kermit authorized this. There has been consideration on taking her old one and cleaning it up/repairing as needed for Joy, in order to conserve money.

Old Business: Most issues have been addressed in the subcommittee reports

New Business:

Legacy Project: An evaluation of the project has occurred. Because we are moving forward, does not mean we stop taking care of our current building. There were 5 areas identified in the evaluation as needing attention in the "Legacy Bridge" (from past to future). 1) Capital Campaign (debt retirement). 2) Building design 3) Site development 4) Sale of this building (rezoning commercial, improvements needed to increase its value) 5)Community Connections. There may also be a Communication group needed to keep all these tied together, and informing the membership as to what is going on. We may not necessarily build a church. We may build a ministry center that we worship in.

The process was looked at as possibly a 10 year campaign: 1-3 yrs. being the planning phase. 4-6 years the phase of building, relocation and debt reduction. 7-10 years would see debt retirement and beginning of a new capital campaign. Nathan brought up that we may need a 'Sale of the Church' committee. He would hope this would include members of the Trustees committee. He also sees a need for a "contingency fund" in future budgets to allow for upkeep and improvements of this building to increase the resale value.

Dave A. asked if the cornerstone that was recently removed would go with us to the new building. Pastor Kermit felt most definitely, as well as the other cornerstone, which should be removed in the near future so both areas can be bricked up at the same time to match the rest of the church.

Ballot for next year's Ad Team: Kermit has begun to work on nominees for

the ballot. He has asked a few people to consider, and asks that the Team come forward with any ideas.

Coordinator of the Media: This is a possible (paid) position being looked at to be in charge of scheduling people to be present at each service to run the camera, sound, etc. to assure there is coverage; rather than allowing it to be volunteer, and sometimes no one shows up.

Closing Prayer: Kathy Roll offered the closing prayer.

Adjourned: The meeting was adjourned at 9:15 p.m.

Next Meeting: Nov. 13th at 7:30 p.m. with subcommittees meeting at 6:45 p.m.