

First United Methodist Church Administrative Team
“Conducting the Business of the Church in a Christ-like Manner”
December 11, 2006

Members Present: Virginia Mund, Nathan Bergman, Pastor Kermit Culver, Lori Wavrin
Bruce Walth, Sarah Fischer, Dave Aberle, Brenton Leingang, Andrew Zoller,
Sean Thorenson

Members Unable to Attend: Diane Schneider, Kathy Roll, Don Wolf

Others Present: Jeff Pospisil, Treas., Paulette Voegele, Sec. New Members: Mike
Jennens and Carol Hintz

Call to Order: Chair, Dave Aberle called the meeting to order at 7:50 p.m.

Welcome to New Members: Pastor Kermit offered the official welcome to new
members.

Opening Prayer: Pastor Kermit offered the prayer for guidance during this meeting.

Approval of Minutes: Lori Wavrin moved and Bruce Walth seconded that the minutes
of November 13, 2006 be approved as written. Motion carried.

Subcommittee Reports:

Trustees: Lori reported the boilers have been repaired at a cost of \$5000.
Lori met with Tom Clooten to discuss information needed for warranty to be
approved to replace the siding on the parsonage. It is not expected there will be
any problem.

Finance: Bruce November to be further in the black than last month – another
\$3100, with a YTD total of \$12,800. There will be 3 payrolls in December,
which will deplete this by approximately \$9500.

There are about a dozen families on electronic giving – some of whom weren't
Giving before because of their inability to get to church.

SPRC: Virginia reported everything is OK. Stephanie will probably take over
Joy's position. There will need to be a change in her status from temporary part-
time to permanent part time, with the inclusion of half time benefits.

Old Business: The Charge Conference went well. There were no big concerns. Minutes
need to be finished and fine tuned before approval.

New Business:

- The Baptist Home is working on a “Business Continuity Disaster Plan” in
case of a disaster that requires “displacement” of some residents. They have
asked First Church if they might be able to use our building for this purpose
if necessary. The Team discussed concerns and questions that included:
 - clarification of the length of time they expect they would be here,

- a reminder to them that we won't be here permanently,
- concern about handicap accessibility,
- would they like a tour of the building? will it work for them?

The Team agreed they are willing to have the conversation with them.

- Legacy Bridge Meeting – Gateway Community Fellowship is interested in ‘renting’ from us for awhile, with a possibility of buying eventually. They have toured our facility twice, and are somewhat overwhelmed by the amount of space. They are afraid of losing their identity. It has been discussed that they could be given the 11 o’clock hour for their service, with access to classrooms for children’s activities, etc. A monthly rent amount needs to be decided upon to offer to them before the end of the month in case they find no other space and need to make a decision as to accepting an offer here. The team raised questions regarding what costs we may incur by having them here; what taxes might we have to pay on the rent we receive from them; what does our insurance allow; is office space needed; they apparently have office equipment, what would they do with that, and how could we account for the use of ours; where would we have office space for them; do they have custodial care already and how would that blend with ours; and where would they store their “things”???
- Brenton moved that we charge \$2000/month for an initial period of time (3 months?) until further research indicates what expense we may incur, with further negotiations occurring at that time. Sarah seconded the motion. Discussion included where would the funds be going? It was decided to put the money in dedicated funds with the use to be determined later. Motion carried. Their month would start when they move in. This is all only a possibility and may not even occur.
- A motion came before Charge Conference that \$100/month (\$1200/year) be included as a line item in the budget to support the N.D. Family Alliance. Discussion of this action questioned (procedurally) do we want to propose a new line item to the budget at Charge Conference, or should these things be done during the budgeting process previous to Charge Conference? There was no definitive answer. However, discussion did lead to many ways in which a request like this could be funded.
- Andrew moved that if we have a surplus of funds at the end of the year, the first \$1200 goes to the Family Alliance and further decisions go to the Missions Committee for future funding. Motion failed for lack of a second. Brenton moved that we ask Tom Freier to come to the church and speak about the Alliance and make an appeal for funds. Brenton accepted an amendment to the motion that if the appeal does not result in \$1200, we take the difference from the year end surplus to assure \$1200 support for 2007, and refer the matter to Missions for future funding. Virginia seconded, motion carried.
 - Pastor Kermit suggested that all “charitable” line items (680,681,682,683, and 630) in the budget be referred by the Finance Team to the Missions Committee. Suggestion accepted.

Orientation: Pastor Kermit led the orientation for new Administrative Team members

with a request for “seasoned” team members to contribute as needed. Orientation included: operational rules (guidelines for the group), sub committee make-up, and meeting dates (second Monday of every month, with sub committees meeting at 6:45 p.m. and the Team as a whole meeting at 7:00 p.m. Some retiring Ad Team members included thoughts about the Ad Team and their roles.

Closing Prayer: Dave Aberle offered a prayer for guidance for the new Team

Meeting Adjourned: 8:50 p.m.

Next Meeting: January 8, 2007, with subcommittees meeting in assigned locations at 6:45 p.m. and the Team as a whole meeting at 7:00 p.m.